



# National Association of Letter Carriers


100 Indiana Avenue, NW – Washington, DC 20001

Telephone: (202) 662-2868



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## MEMORANDUM

From the desk of: James W. Yates 

To: NBAs, RAAs, RGAs

Date: March 16, 2022

Re: New USPS Correspondence

USPS correspondence 4842, March 11, 2022, is notification that the Postal Service intends to introduce two new city letter carrier uniform items, a Cyber Knit Polo shirt and a Cargo Pocket Trouser. The new shirt will be available for purchase on April 1 and the trousers will be available in 2023. A stand up talk was included with the correspondence that will be disseminated to all city delivery offices.

LABOR RELATIONS



March 11, 2022

Mr. Fredric Rolando  
President  
National Association of Letter  
Carriers, AFL-CIO  
100 Indiana Avenue, NW  
Washington, DC 20001-2144

Dear Mr. Rolando:

As a matter of general interest, the Postal Service intends to introduce two new city carrier clothing items to the Uniform Program.

The Cyber Knit Polo shirt is made of 100 percent polyester performance fabric and offers moisture management technology for greater comfort. This item will be available for purchase beginning on April 1.

The Cargo Pocket Trouser is designed with the convenience of pocket openings on the side of each pant leg where scanners or other mobile devices may be stored. The new pants will be offered in men's and women's designs, in both summer and winter weights. This item will be available for purchase in 2023.

Please find enclosed a stand-up talk, *City Letter Carrier Uniforms* that will be disseminated to all city delivery offices.

If you have any questions concerning this matter, please contact Mera Cole at extension 4870.

Sincerely,

A handwritten signature in blue ink, appearing to read "David E. Mills".

David E. Mills  
Director  
Labor Relations Policies and Programs

Enclosure





**City Letter Carrier Stand-Up Talk**  
**March 2022**

## **City Letter Carrier Uniforms**

Postal Service employees in uniform are among the most recognizable and respected employees in the nation, which is why it is important for each employee to look their best each day while performing their required duties.

In response to employee feedback, the USPS is authorizing two (2) new city letter carrier uniform items that will be available for purchase through the Uniform Allowance Program. The new items will help carriers maintain a professional and modern image, while providing enhanced comfort, additional safety, and utility features.

The Cyber Knit Polo Shirt is made of 100 percent polyester performance fabric and offers moisture management technology for greater comfort. This item will be available for purchase beginning on April 1.

The Cargo Pocket Trouser is designed with the convenience of pocket openings on the side of each pant leg where scanners or other mobile devices may be stored. The new pants will be offered in men's and women's designs, in both summer and winter weights. This item will be available for purchase in 2023.

As a reminder, city letter carriers must wear prescribed uniforms while performing their duties. Carriers are expected to maintain a professional appearance, representing to the public our tradition of service and efficiency. Uniforms should be properly fitted and maintained in a clean, neat and serviceable condition.

### **\*Information for management:**

Supervisors and managers are responsible for monitoring the uniforms worn by staff to ensure that each employee is properly attired. Installation heads should post a list of authorized uniform items in their offices for employees to review.

Please refer to Chapter 9, Section 930 of the Employee and Labor Relations Manual, Work Clothes and Uniforms, for further details. To establish an employee in the uniform allowance program, managers must complete the Uniform Allowance Request Interactive Worksheet located on the Human Resources Shared Service Center Benefits' Uniform Program page. The worksheet can be accessed on Blue and submitted electronically to the Human Resources Shared Service Center.